

## **GREAT BARRINGTON HOUSING AUTHORITY**

Board Meeting

September 18, 2014

Minutes

MEMBERS PRESENT: Deborah Salem, Ariane Blanchard, Ann Condon, Veronica Cunningham, Richard Needelman

MEMBERS ABSENT: none

OTHERS PRESENT: Barbara Heaphy, Nan Wile

The meeting was called to order by Deborah Salem at 2:18 p.m.

### **Minutes:**

Motion made by Ariane, seconded by Ronnie to accept the August, 2014 minutes. All members voted in favor.

### **Check Register:**

After Barbara answered questions about specific checks to vendors. Ronnie made a motion to accept the check register. Ann seconded it. All members voted in favor.

### **Executive Director's Report:**

Barbara reported on the number of vacancies, applications on file and accounts receivable.

### **Dewey Court:**

The drainage project is complete and the drain works very well – no more puddle at the end of the driveway after a rain storm. It will make a difference in the winter as well preventing ice build- up. Anthony is working in a one bedroom elderly vacant apartment. There will be another one at the end of this month.

### **Brookside Manor – Bathroom Fans:**

Barbara invited four contractors to bid on installing fans in two apartments. The DHCD engineer recommended this to work out any problems before the entire property is done. Proposals are due back by the 25<sup>th</sup> of September.

### **CPA Funding Wish list:**

The board reviewed Barbara's list and some of the projects are questionable. Are they preservation of the structures or maintenance? It was suggested that Barbara send the wish list to Chris Rembold and/or Karen Smith. Either one could eliminate projects that wouldn't qualify before final application-page 1 is submitted to the CPC. Deborah volunteered to contact Chris Rembold. Barbara will get prices on projects as well.

### **705-Landscaping:**

Ariane requested funding for landscaping. The bushes around the family apartments need major adjustments. Some bushes could be replaced with something more attractive. Tree trimming to let more light in would be helpful. Barbara will check with Sue about funds for this.

Ariane excused herself from the meeting for a doctor's appointment.

**By Laws-Section II:**

This section of the bylaws will be addressed at next meeting.

**Other Business:**

Nan Wile reported that the sidewalk ramp at either building 6 or 8 has moss on it and is very slippery. Barbara will request that maintenance clean off this ramp.

Motion made by Deborah, seconded by Ronnie to adjourn at 3:04 p.m. All members voted in favor.

Next meeting is October 16, 2014.